

# PTA

## The Torrance Council Way

Mrs. Ralph Gring

**CASIMIR**  
First executive board meeting of the Casimir PTA will be held on Monday, June 30 at 10 a.m. in the school cafeteria. The formation of the budget, program and membership committees will be discussed at this time under the leadership of Mrs. E. Paul Fuller, newly elected president of Casimir PTA. In addition, Robert S. Gray, principal of Casimir, will share his plans for the coming school year.

**GRACE WRIGHT**  
In conjunction with the Grace Wright School, the PTA presents "Summer Events" for those attending summer school as well as those students who are not involved in the summer school program. The first two events of the summer session will be as follows: June 27, Friday will be a Movie and Hot Dog Lunch at 12:35 p.m. On July 11, Wednesday, a Paper Drive will be held from 7:30 to 10:30 a.m. A special treat will be given to the class bringing in the most papers.

**LINCOLN**  
Appointed by Mrs. Malcolm Rhodes, president, to meet during the summer months to formulate plans for the year 1969-70 were the following committees of Lincoln PTA. Program committee will include, Mmes. Richard Novak, chairman; Jerry Reynolds, music; Raymond Doyle, inspirational; Paul Wixom, citizenship; Harold Erickson, Honorary Service; Ralph Gring, publicity, Andrew Foster, junior past program chairman; and Mr. Malcolm Rhodes, Founders Day; Mr. Victor Kilburn, principal and Mrs. Malcolm Rhodes, president.

**CRENSHAW**  
Mrs. Robert Gee, ways and means chairman of Crenshaw PTA, called a meeting to draft a proposed budget. Money raising activities for next year are: "Small World" carnival, Oct. 24 and paper drives for the fall and spring. Serving on the committee were Mmes. Alfred Strege, co-ways and means; Robert Doyle, Alvin Young, president; and Mr. Grant Logan, advisor.



MRS. JOHN FORD

### Sweet Adelines Install

L.A. South Towns Chapter of Sweet Adelines installed their new officers at a dinner at a Los Angeles restaurant recently with Mrs. Frank Besco, international vice president of Sweet Adelines, Inc. officiating.

New officers installed were Mmes. Thomas Holland, Bellflower, president; Richard Schulz, Inglewood, vice president; Richard Hogan, Lakewood, corresponding secretary; John Ford, Torrance, recording secretary; and Loren Herbert, Manhattan Beach, treasurer.

The Ensembles, a quartet from Verdugo Hills Chapter, who placed fourth in the recent

regional competition at El Camino College, entertained.

L.A. South Towns membership covers all of southwest Los Angeles and the South Bay suburbs. All women over the age of 18 are invited to attend Monday evening rehearsals at Live Oak Park in Manhattan Beach at 8 p.m.

**Houseguest**  
Miss Candy Jean Fee of Cottonwood is spending a week here visiting her aunt and uncle, Mr. and Mrs. Herbert Hanes and her grandmother, Mrs. Odessa Palmer, at their home, 1819 Santa Fe Ave.



The Royal Court

In impressive ceremonies at the Masonic Temple recently Torrance Bethel 50, Job's Daughters held its 84th semi-annual installation of officers. In their royal robes, newly-elected officers installed were, from left, Kathi Bennett, senior princess, Brenda Watt, honored queen, and Debbie Ellison, junior princess. Other elected officers are Patti Martinkus, guide; and Sharon Bennett, marshal.

### Torrance Job's Daughters

## Install 84th Officer Panel

"Faith is the Key to an Impossible Dream" themed the impressive ceremony when Bethel 50, Torrance International Order of Jobs Daughters, held its 84th semi-annual Installation of Officers on Saturday evening June 7, at the Torrance Masonic Temple.

Installed as Honored Queen was Miss Brenda Watt, daughter of Mr. and Mrs. Craig Watt, 4636 Sugarhill Dr., Rolling Hills Estates.

Other elective officers installed were Misses Kathi Bennett, senior princess; Debbie Ellison, junior princess; Patti

Martinkus, guide; and Sharon Bennett, marshal.

Appointive officers endowed with their duties included Cheryl Collins, chaplain; Karen Wright, treasurer; Bonnie Carlson, recorder; Ricki Major, librarian; Cynthia Lloyd, musician; Janet Branstetter, senior custodian; Dory Kaufman, junior custodian; Kristine Sheets, inner guard; Cathy Ainsworth, outer guard; Joeline Branstetter, Paula Wright, Lori Carlson, Deby Crawford, and Cathy Ellison, messengers.

Installing officers were Debbie Fox, honored queen; Billie McEwen, guide; Linda McCammon, marshal; Patti Armstrong, recorder; Karen Flagg, senior custodian; Barbara Stutler, junior custodian; all Past Honored Queens of Bethel 50; Donna Halquist, recorder; Mable Moore, musician and Debbie Harris, soloist and member of Bethel 50.

Miss Shirley Smith was in charge of the guest book. Hostesses were Misses Rita Robinson, Robin Major, Phyllis Nation and Debbie Landes. Hosts were Larry Raines, Kirk Robinson, Robert Argroves, Torrance DeMolays, and Charles Petersen, Jr.

Honored guests were Mrs.

### Couple Will Wed June 28 At Nativity

Miss Karen Fredrickson, daughter of Mr. and Mrs. Carl D. Fredrickson, 3419 W. 225th St., will become the bride of Steve Holloway in a high noon ceremony Saturday, June 28, at Nativity Catholic Church.

Miss Fredrickson, a 1967 graduate of West High School, is now attending El Camino College. She is employed by TRW Systems.

Her fiance received his early education in Boston, Mass. He attends El Camino College and is employed locally.

Thursday evening, Mr. and Mrs. Fredrickson entertained at a dinner party at their home honoring the couple and the members of their bridal party.

### Notice

Mrs. Ralph Gring, 17512 Faysmith, will continue to edit the PTA column which appears year round in the Torrance Press-Herald's Friday edition.

All PTA unit publicity chairmen are to send their press releases to Mrs. Gring not later than the Monday prior to the Friday release. Publicity should be typewritten and double spaced. Husbands names or initials are to be used.

Each PTA in the Torrance Council is allowed one publicity picture per year. For picture appointments, the women's news section of the Press-Herald must be called at least 10 days prior to release date.

### Local Clubwomen Attend Auditions

Representatives of the Torrance Woman's Club attended the auditions for the selection of programs for the coming year held at the Wilshire Ebell Theater in Los Angeles on June 17. Hearing the artists were Mmes. E. P. Disbrow, ways and means chairman; A. F. Barker, program; Alfred Raibach, garden and city beautification; and R. F. Dorothy, president.

### Nice Girls Given Tips

## On Being a Good Secretary

What's a nice girl like you doing in a place like this? Funny question to pose to a respectable office worker? Perhaps. But that was exactly the question posed to 150 Torrance school clerks and secretaries by Mrs. Loretta Grimaud, executive secretary to Santa Barbara's superintendent of schools.

Mrs. Grimaud's talk with employees of 41 schools was part of an on-going in-service training program sponsored by Torrance Unified School District during Business-Industry Education Day observance.

"The things a girl like you does in a place like this affects a great number of people," the petite blonde told her audience. A secretary can drive people away or create problems if her attitude is negative, she stated.

On the other hand, she pointed out, a good secretary can add the finishing touches that really touch off her boss' work. "Remember," she reminded the audience, "one of the first persons on Nixon's list of presidential employees was his personal secretary."

Qualities of a good secretary, according to Mrs. Grimaud, who has been working around offices for a dozen years, include: awareness, completeness, responsibility, ability to keep confidential material confidential, accuracy,

sensitivity, courtesy, patience, sincerity, consideration, and enthusiasm.

"The good secretary," she stated, "is up on the care and feeding of a boss. She isn't marking time until she walks down the aisle. She doesn't watch the clock. And she knows how to handle herself on the telephone."

"In addition," she added, "she is warm, responsive, understanding, creative, appreciative, and she is more interested in giving than receiving."

Key to succeeding as a secretary, the Santa Barbara speaker revealed, is knowing how to take messages and how to listen.

Next best attribute is the ability to give the boss advice. "The technique with which advice is given can make or break its usefulness," she commented. "Timing is of the utmost importance."

"Personal problems must never interfere with a secretary's work," the young mother stated.

Member of the Athletic Round Table of Santa Barbara, the Santa Barbara Table Tennis Association, and the Aquatic Council of Santa Barbara, Mrs. Grimaud spoke from experience when she advised the office workers that good physical and mental health were imperative to success in the office.



Serving Her Country  
Miss Kathleen Mills, daughter of Mr. and Mrs. Albert W. Mills, Palos Verdes Peninsula, is being sworn into the United States Air Force by Lt. Col. O'Brien, commander of the Air Force Recruiting Services in Los Angeles. Looking on is her recruiter, Staff Sergeant Gilbert W. Sanchez of Torrance. A 1967 graduate of Palos Verdes High, Miss Mills attended Harbor Junior College. She left immediately for Lackland AFB, San Antonio, Tex. for her six weeks basic training.

### Leslie Erving Visits AFS Sister in Turkey

Miss Leslie Erving, who was graduated from West High this month, left Tuesday, June 24, for New York bound for Turkey to renew her friendship with her AFS sister in Turkey.

In August 1966, Selda Ysertunal of Eskishier, Turkey, arrived in Torrance to spend a year attending school and making her home with a local family, under the American Field Service program. Her foster family was Mr. and Mrs. Jack Erving and their daughter, Leslie, at 20430 Wayne Ave.

The two girls became good

### Three O'Hora Daughters Get Degrees

Mr. and Mrs. Lyle O'Hora, 1625 Fern Ave., and daughters, Colleen and Judy, have returned from Santa Clara where they attended the graduation of Jill O'Hora from the University of Santa Clara. Jill, an English major, remained in Santa Clara to work in the business office at the university.

Two weeks prior to their trip to Santa Clara, Mr. and Mrs. O'Hora were in San Francisco to attend the graduation of their two daughters, Colleen and Judy, from the University of San Francisco. Judy received her degree in psychology and Colleen in biology.

### Fireworks Sale To Aid Centers For Retarded

Southwest Association for Retarded Children will sponsor a booth for fireworks sale at 1942 Artesia Blvd., Torrance. Sales will begin Saturday noon, June 29 and the booth will remain open through July 4.

Proceeds will benefit the association's three training centers, Garden Valley, Southwest Development Center and Chester Lancaster Center.

Mrs. Cleo Barnes is chairman of the event for the fifth consecutive year. She will be assisted by Mrs. Orville Markles, Mrs. William Paul, Mrs. Edna Shanklin, Al Schild and Hugh (Duke) Whitman.

The Southwest Association for Retarded Children is a non-profit, non-secretarian organization serving retarded children in 18 South Bay cities.

### Y Maidens Campout At Timberline

Wamptusi Nation of the Y-Indian Maidens of the Torrance Family YMCA will hold their sixth annual Campout in Timberline Meadows, near Lake Hughes.

Under the direction of Mrs. Robert Morris the campout is planned for this weekend.

Over 300 mothers and their daughters, from 6 to 9 years, will make camp and cook their own food.

Swimming, horseback riding, nature walks along timbered trails, games, and crafts will be among the activities.

Wabananki Council, lead by Mrs. Carol Philpott will be in charge of a special campfire program. The Kap-ka Council, under the leadership of Mrs. Lois Howard, will conduct the Sunday Chapel services.

Continuing its support of the Torrance Scout Center, the Junior Woman's Club recently presented a check for \$335 to the organization.

The donation represented the proceeds from the recent Scout Center Rummage Sale staged by the Juniors.

Mrs. Larry Smith, philanthropy chairman for the Junior Club, made the presentation at the May 29 meeting of the Torrance Scout Center board.

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This time don't try it alone.

**Sunny Lee's Square Dance Center**  
1893 1/2 West Center (Above Palm's Restaurant) Torrance

**Two Classes MONDAY**  
June 30—9:30 a.m. and 1 p.m.

**First Meeting \$5.00**  
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