

# General Information for Customers

## IDENTIFICATION OF EMPLOYEES

Employees of the Telephone Company, whose duties require them to enter the premises of subscribers, are supplied with identification cards. If you have any doubt as to the right of any person to represent himself as an employee of this Company, please request him to present his identification card.

Please call the local Business Office and inform the Manager if any unauthorized person attempts to gain access to your premises to tamper with telephones or other equipment. If you have any reason to doubt the authenticity of the identification card presented, please call the Manager. Metal identification badges are not used by telephone employees.

## RULES AND REGULATIONS AND TARIFFS

Copies of our Rules and Regulations and Schedules of Rates are on file at our Business Offices and are open to public inspection.

## RATES

Information included in this directory is based upon the rates and practices in effect at the time this directory was closed for printing and is subject to such changes as may be made from time to time.

## ATTACHMENTS TO TELEPHONES

No apparatus or appliance not provided or authorized by the Company will be permitted for use in connection with its telephones and lines.

The devices claimed by agents to eliminate noise, to destroy germs, supplant the directory, etc., are usually detrimental and interfere with good service.

## AN INVITATION

You are invited to call at any of our exchange buildings between the hours of 9:00 A.M. and 4:00 P.M. to visit the operating rooms and learn about other interesting features of the telephone business. Arrangements may be made for student groups, societies, etc., to visit an office in a body. Please

call the Chief Operator or the Business Office for information.

## TO FACILITATE FINDING NAMES

Listings are arranged in alphabetical order by surname or the first word of firm names. Names which sound alike may be spelled in different ways. Please try OTHER SPELLINGS.

## ERRORS IN DIRECTORY

The Company does not assume any liability because of errors or omissions in compiling this book. Sometimes, despite care and attention, errors will occur. Please check your listing in this directory. If it is incorrect in any way, please call the Business Office so that it may immediately be corrected in our records, as well as in subsequent issues of the Telephone Directory.

## CHANGING DIRECTORY LISTINGS

Please report promptly to the Business Office any changes of the following nature: House number or street address as a result of changes made by the city; changes in firm name or type of business.

## DISTRIBUTION OF DIRECTORIES

This directory is the property of the Southern California Telephone Company, to be surrendered upon request. Please refrain from the use of any binder, holder, or attachment except as provided for by the Company.

Requests for additional copies of this directory or directories of other cities, should be made to our Business Office.

## ORDERS FOR SERVICE

To arrange for new service, please telephone or call at our Business Office. If this is inconvenient, a letter will receive prompt attention. If you wish, you may give your order to any Telephone Company employee.

Please notify us several days in advance if you wish service discontinued or an instrument moved to a different location or address.