

How to Transact Business With the Company

Our Business Offices are located as follows:

| | | |
|---------------------------------------|---------------------------|----------------|
| San Pedro (District Office) | 425 West 5th St. | San Pedro-4600 |
| Avalon | 135 Whittley Ave. | Avalon-90 |
| Lomita | 2848 Weston St. | Lomita-5000 |
| Torrance | 1266 Sartori Ave. | Torrance-559 |
| Wilmington | 112 East E St. | Wilmington-200 |

IF AT ANY TIME difficulties are not promptly corrected or unsatisfactory conditions persist, we shall appreciate your communicating the fact directly to

FRED W. SMITH, *District Manager*, 425 West Fifth Street, San Pedro-4600

APPLICATIONS FOR NEW SERVICE MOVES AND DISCONTINUANCE OF SERVICE

To arrange for the installation of new service, you may call by telephone or make a personal call at our Business Offices. If this is not convenient, however, a letter will receive the same courteous and prompt attention as a telephone call or personal visit and we will be glad to forward you an application for service for your signature. Any Telephone Company employee will be pleased to take your order.

If you wish telephone service discontinued or instruments moved from one

location or address to another location or address, we should be notified by telephone or letter or personal call several days in advance of the date you desire your service changed or discontinued.

There is no charge for local telephone calls to our Business Offices or to other departments of the Company.

BILLS FOR SERVICE

Bills for service are rendered at regular intervals and are due upon presentation. Information regarding bills may be obtained from the Business Office. Payments should be made either by mail or in person at the Business Office.

Use of Telephone Directory

TO FACILITATE FINDING NAMES

Listings are arranged in alphabetical order by surnames, first names, and initials. In using the directory, it is well to remember that names which sound alike may be spelled differently; therefore, look under other possible spellings if the name you wish is not found at once.

Firm names such as "Smith, Jones & Brown Co." will be found under "Smith" following the initial "J." If the names are joined by the conjunction, "&," such as "Smith & Jones," the listing will appear under "Smith" following the initial "J."

DISTRIBUTION OF DIRECTORIES

Copies of this directory delivered to our subscribers are the property of the Southern California Telephone Company and they should be maintained in their

original condition, reasonable wear and tear excepted.

Subscribers are requested to refrain from the use of any binder, holder or other attachment except as provided by the Company.

Old telephone directories should be returned to the carrier upon receipt of a new issue as the many changes in each new book makes this essential in rendering good service.

TO OBTAIN ADDITIONAL DIRECTORIES

Requests for additional copies of this directory, or directories of other cities, should be made to our Business Office.

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